

## VENDORS – IMPORTANT INFORMATION

All activities of the National Champions' Alpaca Show will be held within the Champions Center, Springfield, Ohio. Vendors will be located around the arena and in the building that connects the stalling building to the arena, referred to as the "Breezeway". The facility is climate controlled, however temperature is maintained at 55-60 degrees. The flooring is concrete or asphalt. You may unload from the side of the building closest to your booth.

- Vendor Spaces are not located in the stalling barn, but are convenient to the animal stalls
- Spaces will conform to the typical 12' x 10' configuration
- Each vendor space is 12' x 10'
- \$125 per space which includes electricity
- \$7 per 8' table rental
- \$1 per metal folding chair rental
- Spaces filled on a first come, first served basis. You may rent more than one space, pending availability

Table skirting, back and side curtains are not available for rent. You may bring your own. You may use signs or back drops of any reasonable height. All your items must remain within your space. You may mount signs on the wall, subject to show approval. It is suggested that a piece of plastic sheeting be mounted to the wall, then signs may be mounted on the plastic.

Advertising is available both in the show book and by purchasing sponsorships. Making a donation to the silent auction will give you additional exposure. Please direct your advertising requests to Lynne Kopinski, 42193 Webster Rd., Lagrange, OH 44050; (216) 333-2942 or email [beantownaf@gmail.com](mailto:beantownaf@gmail.com).

Set up/Tear down schedule: You may begin setting up Friday, September 30th at 12:00noon and must finish set up by Saturday, 8:00am. The National Champions' Alpaca Show will end Sunday at 5:00pm. All vendors are to vacate no later than 2 hours after the show has ended, or by 8:00pm, whichever comes first.

We must receive your signed contract with full payment by September 7, 2011 in order to reserve space for you. Please keep in mind that space is limited. We anticipate a sell out of vendor space and animal stalls. Do not hesitate to send in your contract. The event managers have the right to refuse or reject a vendor's registration form.

Questions and or contracts should be directed to Lynne Kopinski, Event Manager. She may be reached at (216) 333-2942 or e-mail at [beantownaf@gmail.com](mailto:beantownaf@gmail.com).

The National Champions' Alpaca Show emergency phone number for the weekend of our event is (216) 333-2942. This Lynne Kopinski's cell phone and we ask that you restrict the use of this number to emergencies.

Camping is available for \$20 per night. First come/first served. You will reserve your camping space through the show Reservation form and make payment to the show. All sites have electric, some have water hook-ups, depending on the weather, and there is a dump station on the premises. The Champions Center has well furnished rest rooms, complete with shower facilities. There is a full service restaurant and lounge located in the center. Tent camping is not available.

### **Become a Vendor Sponsor!**

Grand Sponsor - \$750

2 Free Vendor spaces  
Premium location  
Free Full page ad in Program  
Champion Class Sponsorship  
Special recognition announcements  
Listing on Show Website

Gold Sponsor - \$500

1 Free Vendor Space  
Deluxe Location  
Free Full page ad in Program  
Champion Class Sponsorship  
Special recognition announcements  
Listing on Show Website

### **National Champions' Alpaca Show Program Advertising**

Full Page - \$200

Half Page - \$100

Business Card - \$50

The show book will be 8 1/2 x 11 and in black and white. It will be provided to all exhibitors, vendors and to the general public attending the show. Copy ready art is required. Ad must be the correct size, as indicated above. Provide the ad in black ink on a CD and send to Lynne Kopinski. Any questions concerning advertising should be directed to Lynne Kopinski at 216-333-2942 or [beantownaf@gmail.com](mailto:beantownaf@gmail.com).

### **SPRINGFIELD AREA HOTELS**

When calling a hotel, please mention the National Champions' Alpaca show to get the block rate.

#### **Hampton Inn – Host Hotel (30 rooms blocked)**

101 West Leffel Lane – I 70 Exit 54

(937) 325-8480

5 miles 13 minutes from Champions center

\$81.00 per night + taxes (Queen/King/non-smoking)

Complimentary Hot Breakfast 6:00am